

## Exhibit A: Workforce Availability Data

# Hennepin County Eligible Residents for US DOT Local Labor Hiring Pilot Program

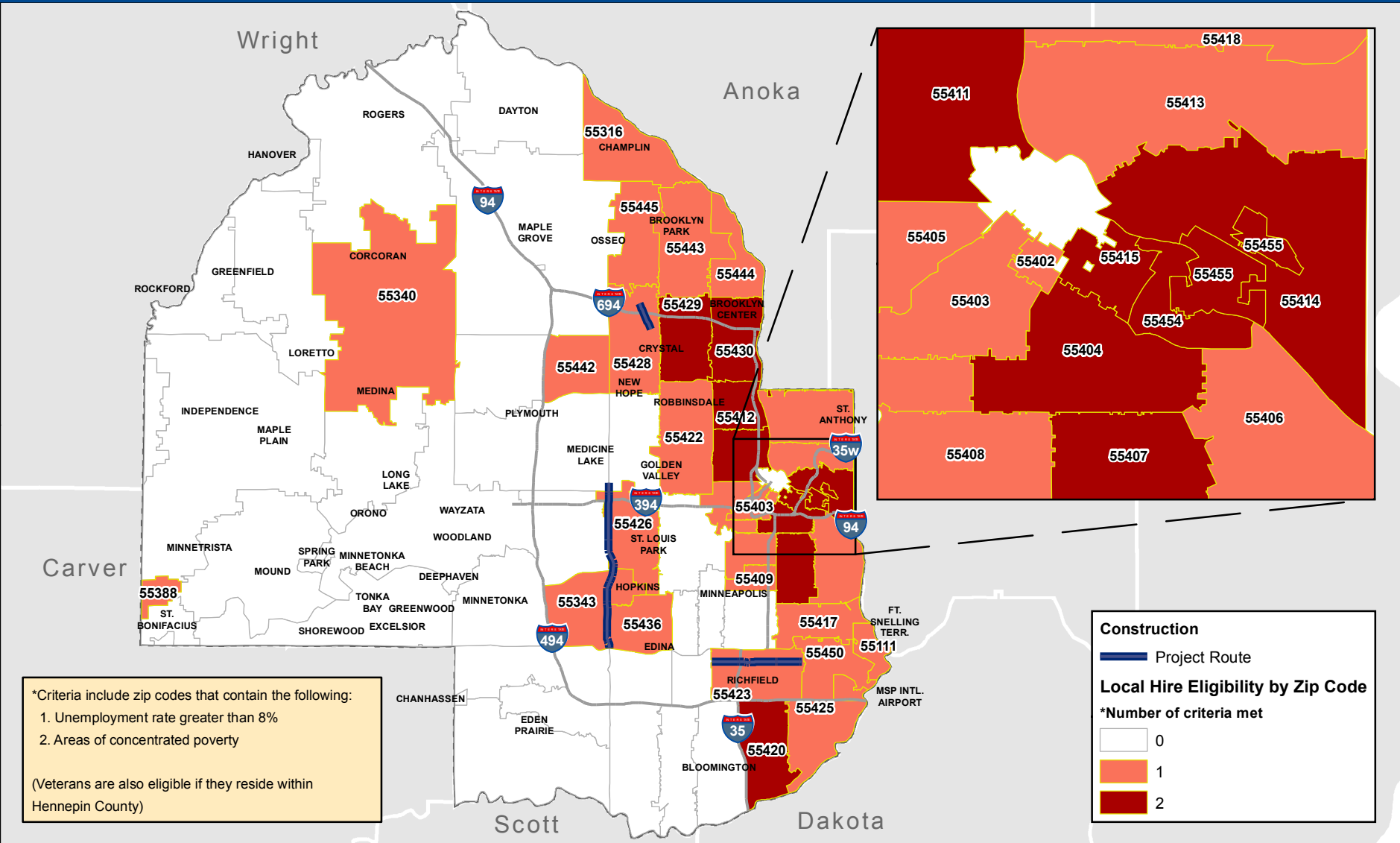


Exhibit B: Notice to Bidders

NOTICE TO BIDDERS

1. The contractor will receive an incentive of \$5 for each hour worked on this contract by 1) residents of areas with an unemployment rate greater than 8%, 2) residents of areas in Hennepin County identified as having a high concentration of poverty, and 3) veterans residing in Hennepin County. The total amount of incentive received under this provision will not exceed \$45,392.20. The incentive will be paid monthly. The contractor shall not displace any of its existing employees in order to satisfy such hiring preference.
2. At the start of construction, the contractor must submit a plan to meet the item 1 requirement. The contractor must also provide certified payrolls via CRL for each week Project Work is performed. The certified payroll reports must include all of the contractor employees and subcontractor employees working on the project, their current residency, and whether they meet any of the four incentive eligibility criteria in item 1 above.
3. The contractor must verify each laborer's eligibility for local hiring preference by requiring the laborer to provide a Minnesota driver's license with a local address or a comparable form of identification for address verification purposes and capturing this information on the provided form. Eligibility must be verified before requesting payment of the incentive.
4. The contractor must identify the labor for which they are seeking the incentive and submit to MnDOT a summary that includes the name of each eligible laborer, the hours each eligible laborer worked on the project and the total incentive amount sought.
5. See Exhibit A included with this Special Provision for depiction of areas within Hennepin County:
  - 1) With an unemployment rate greater than 8%, and
  - 2) Identified as having a high concentration of poverty

# Local Hire Residency and Veteran Certification Form

I, \_\_\_\_\_, certify the following is true and correct:

Current Employer Name:

Trade Classification:

Employment Period:

## Residency Certification within Hennepin County

I reside at: (street address)

City:

State:

ZIP:

## United States Military Veteran Status Certification

Are you a Veteran?: Yes  No

## Employee Certification

I understand that this certification is subject to verification by the Minnesota Department of Transportation or Hennepin County. All of the statements made above are true and correct under penalty of perjury in the State of Minnesota.

I understand that I am being asked to provide Not Public data about myself. I understand I am not legally required to provide this data, however failure to do so may impact the contractor's decision to hire me or for the contractor to receive an incentive based on my employment. Completing this form does not establish an employment relationship.

Neither the Minnesota Department of Transportation nor Hennepin County have any control or knowledge over what private parties may do with the data you provide, however if the data you provide is shared with either Hennepin County or the Minnesota Department of Transportation the data will be used by employees whose work reasonably requires access to the data. Your data may also be shared with anyone you specifically authorize, pursuant to court order, and by any other person or entity authorized by state or federal law (e.g. Attorney General's Office, Legislative Auditor's Office, and law enforcement agencies).

Employee Signature:

Date:

## Contractor Certification

The applicant is eligible for the following local hire preference incentive based on the following: *(select at least one)*

- Resident of project ZIP
- Resident in area with high concentration of poverty
- Veteran residing in Hennepin County
- Trainee in qualifying program

The applicant provided the following:

- Driver's License
- Utility bill
- Other (Explain)

I understand that this certification is subject to verification by the Minnesota Department of Transportation or Hennepin County. All of the statements made above are true and correct under penalty of perjury in the State of Minnesota.

Contractor signature:

Date:

Return this form to:  
MnDOT Office of Civil Rights  
Transportation Building, MS 170  
395 John Ireland Blvd  
St. Paul, MN 55155-1899

ocrformsubmissions.dot@state.mn.us